

**Juanita  
Sanchez-Sevilla/USA/VERI  
TAS**

2008-08-15 05:19

To Zoye Chen/CHN/VERITAS


cc Bob Min <bob@lumisource.com>,  
Brian\_James@circuitcity.com, Irene Lee  
<irenelee@lumisource.com>, Justin\_Hill@circuitcity.com,

bcc

Subject Re: Lumisource Social Audit

Ref

History:

 This message has been replied to.

Hello Zoye:

Please work with Bob Min and Steve Lee to schedule the follow-up audit at Lumisource.

Best Regards,  
Juanita

Juanita Sanchez-Sevilla  
Senior Analyst, Audit & Assessment Services  
Bureau Veritas Consumer Products Services  
Phone: (619) 677-2683  
Cell: (619) 850-0929  
email: juanita.sanchez-sevilla@us.bureauveritas.com  
web: www.cps.bureauveritas.com

Frank Linas <franklinas@lumisource.com>



**Frank Linas**  
<franklinas@lumisource.com>

08/14/2008 12:22 PM

To <Brian\_James@circuitcity.com>, Juanita  
Sanchez-Sevilla/USA/VERITAS@VERITAS  
cc Bob Min <bob@lumisource.com>, Irene Lee  
<irenelee@lumisource.com>, <Justin\_Hill@circuitcity.com>,  
<Kelly\_Hulsey@circuitcity.com>, Peggy  
<peggy@lumisource.com>, Steve Lee  
<stevelee@lumisource.com>

Subject Re: Lumisource Social Audit

Ref

Hi Juanita and Brian,

Bob Min and Steve Lee are copied in this email to schedule the audit. Our factory is very busy right now with 4th quarter orders so please work on a mutually agreeable time with them.

Thank you,

Frank Linas  
**LumiSource, Inc.**  
2950 Old Higgins Road  
Elk Grove Village, IL 60007  
847.699.8988 x43  
847.699.8869 (fax)

franklinas@lumisource.com

**From:** <Brian\_James@circuitcity.com>

**Date:** Thu, 14 Aug 2008 15:12:20 -0400

**To:** <franklinas@lumisource.com>,  
<juanita.sanchez-sevilla@us.bureauveritas.com>

**Cc:** Bob Min <bob@lumisource.com>, Irene Lee <irenelee@lumisource.com>,  
<Justin\_Hill@circuitcity.com>, <Kelly\_Hulsey@circuitcity.com>, Peggy  
<peggy@lumisource.com>, Steve Lee <stevelee@lumisource.com>

**Subject:** Re: Lumisource Social Audit

Juanita,

Please go ahead and schedule a 1 day follow up audit of Lumisource's Sinosource factory - \$550. Frank at Lumisource can provide factory contact information if you don't have it from your last audit.

Thanks,

Brian James  
804-486-8955

Frank Linas <franklinas@lumisource.com> 08/13/2008 02:37 PM

To

<Brian\_James@circuitcity.com>

cc

Bob Min <bob@lumisource.com>, Irene Lee <irenelee@lumisource.com>,  
<Justin\_Hill@circuitcity.com>, <Kelly\_Hulsey@circuitcity.com>, Peggy <peggy@lumisource.com>,  
Steve Lee <stevelee@lumisource.com>

Subject

Re: Lumisource Social Audit

Hi Brian,

We accept the \$550 charge for the audit. We will keep a look out for the date from BV.

Thanks

Frank Linas  
**LumiSource, Inc.**  
2950 Old Higgins Road  
Elk Grove Village, IL 60007  
847.699.8988 x43  
847.699.8869 (fax)  
franklinas@lumisource.com

**From:** <Brian\_James@circuitcity.com>  
**Date:** Wed, 13 Aug 2008 13:58:52 -0400  
**To:** <franklinas@lumisource.com>  
**Cc:** Bob Min <bob@lumisource.com>, Irene Lee <irenelee@lumisource.com>, <Justin\_Hill@circuitcity.com>, <Kelly\_Hulsey@circuitcity.com>, Peggy <peggy@lumisource.com>, Steve Lee <stevelee@lumisource.com>  
**Subject:** Re: Lumisource Social Audit

It is required and the audit will be scheduled at a mutually agreeable time between our audit company (BV) and your factory. To start the process, I need an email from Lumisource stating you accept the \$550 charge. Once I get that, I will email BV to contact you to set up the audit.

Thanks,

Brian James  
804-486-8955

**Frank Linas <franklinas@lumisource.com>** 08/13/2008 11:52 AM  
To  
<Brian\_James@circuitcity.com>  
cc  
<Kelly\_Hulsey@circuitcity.com>, <Justin\_Hill@circuitcity.com>, Steve Lee <stevelee@lumisource.com>, Irene Lee <irenelee@lumisource.com>, Peggy <peggy@lumisource.com>, Bob Min <bob@lumisource.com>  
Subject  
Re: Lumisource Social Audit

Hi Brian,

Hope all is well! We are out of the same factory as last year. If a follow up inspection is required, please let us know when it will be scheduled. Our factory is very busy with orders so I need to let them know asap. I have copied our team here at LumiSource so please reply to all since I will be out of the office starting mid next week.

Thank you,

Frank Linas  
**LumiSource, Inc.**  
2950 Old Higgins Road  
Elk Grove Village, IL 60007  
847.699.8988 x43  
847.699.8869 (fax)  
franklinas@lumisource.com

**From:** <Brian\_James@circuitcity.com>  
**Date:** Wed, 13 Aug 2008 09:45:24 -0400  
**To:** <franklinas@lumisource.com>  
**Cc:** <Kelly\_Hulsey@circuitcity.com>, <Justin\_Hill@circuitcity.com>  
**Subject:** Lumisource Social Audit

Frank,

Our import procedures require that Circuit City audit for social accountability all factories that we import from. We audited the Sinosource factory in September 2007 and the result was "needs improvement." I have attached a copy of this audit for your reference. Please confirm this is the same factory we will be importing these chairs from.

As a result of the audit, we will need to conduct a 1 day follow up audit of the factory. The cost of the audit is \$550 and is paid by the vendor through a chargeback. Please respond to this email that you accept this charge and I will process the paperwork on my end and have BV (our auditor) contact you to set up the audit at a mutually agreeable time.

Let me know if you have any questions.

Thanks,

Brian James  
Quality Control Manager  
804-486-8955

----- Forwarded by Brian James/MDSE/Circuit City on 08/13/2008 09:38  
AM -----

**Rolando Portal/MDSE/Circuit City** 08/12/2008 04:43 PM

To

Brian James/MDSE/Circuit City@Circuit City, Josh Petrie/MDSE/Circuit  
City@Circuit City

cc

Subject

Fw: Sku 681144116996 Lumisource

see set up info...

----- Forwarded by Rolando Portal/MDSE/Circuit City on 08/12/2008  
04:42 PM -----

**Kelly Hulsey/MDSE/Circuit City** 08/12/2008 03:00 PM

To

Rolando Portal/MDSE/Circuit City@Circuit City

cc

Justin Hill/MDSE/Circuit City@Circuit City

Subject

Re: Fw: Sku 681144116996 LumisourceLink <

Notes://Logan2/85257089006E34D6/38D46BF5E8F088  
34852564B500129B2C/F38BC96F274E941E852574A3  
0067BECD>

Hi Rolando,  
I've attached below. Beth Benton on the DMG team had updated this last week so I'm not sure why it is still set up incorrectly. Please let me know any additional information that you need from me.  
Thanks!

Kelly Hulsey  
Buyer- Video Games Hardware, Accessories, Toys &  
Musical Instruments  
Circuit City Store, Inc.  
804.486.8549

**Rolando Portal/MDSE/Circuit City** 08/12/2008 02:54 PM  
To  
Kelly Hulsey/MDSE/Circuit City@Circuit City, Justin Hill/MDSE/Circuit  
City@Circuit City  
cc  
Subject  
Fw: Sku 681144116996 Lumisource

Hi Kelly or Justin,

Can you please help me with the below. I need the set up form for this sku to set up as DI.

Regards,

Rolando Portal  
Manager, International Logistics & Customs Compliance  
T: (804) 486-8585  
C: (305) 586-1642

----- Forwarded by Rolando Portal/MDSE/Circuit City on 08/12/2008  
02:53 PM -----

**Rolando Portal/MDSE/Circuit City** 08/12/2008 02:10 PM

To

Suzi Richardson/MDSE/Circuit City

cc

Subject

Sku 681144116996 Lumisource

Hi Suzi:

Concerning below POs, these are not set up correctly  
for DI. Please have New Product Set Up form sent to  
my attention so we can update VMA.

Best regards,

Rolando Portal  
Manager, International Logistics & Customs Compliance  
T: (804) 486-8585  
C: (305) 586-1642

----- Forwarded by Rolando Portal/MDSE/Circuit City on 08/12/2008  
01:59 PM -----

**Frank Linas** <franklinas@lumisource.com> 08/12/2008 11:33 AM  
To  
<SC\_Standards@circuitcity.com>  
cc  
<rolando\_portal@circuitcity.com>, Peggy <peggy@lumisource.com>  
Subject  
Re: Transition of Freight Forwarder VENDOR 070816

Hi Rolando,

LumiSource, INC. (vendor 070816) has received two purchase orders with the following details:

- PO 2115131: PO date is 8/4/08 ship date of 10/5/08
- PO 2115130 PO date is 8/4/08 and ship date is 8/30/08

Please confirm per your email below that we ship via APL Logistics since the orders were created before 8/19/08

Thank you,



Frank Linas

**LumiSource, Inc.**

2950 Old Higgins Road

Elk Grove Village, IL 60007

847.699.8988 x43

847.699.8869 (fax)

franklinas@lumisource.com

> From: <SC\_Standards@circuitcity.com>

> Date: Mon, 28 Jul 2008 09:53:26 -0400

> Cc: <rolando\_portal@circuitcity.com>

> Subject: Transition of Freight Forwarder  
(APL Logistics to Expeditors

> International) Second Notice

>

>

> (Embedded image moved to file:  
pic17129.jpg)

>

> Date: | July 25, 2008

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> ---

> To: | Direct Import Vendors

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> ---

> From: | Rolando Portal

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> ---

> Subject: | Transition of Freight  
Forwarder (APL Logistics to  
> Expeditors

> |

> | International) Second Notice

>

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> As a follow up to our communication  
memo dated, June 12, 2008, please note  
> that all direct import (DI) purchase  
orders you receive with a create date  
> on or after 08/19/08 (August 19, 2008)  
should be booked with Expeditors  
> International. (Attached to this note is  
Expeditors Origin Contact  
> Information.) (See attached file:  
Expeditors Origin Contact List.xls)  
>  
>  
> All DI purchase orders with a create  
date of before 08/19/08 should  
> continue to be booked with APL  
Logistics.  
>  
>  
> Please feel free to contact Circuit City's  
International Logistics team if  
> you have any questions or concerns.  
>  
>  
> CCS International Logistics Team:  
> Rolando Portal

(Rolando\_portal@circuitcity.com) Intl  
Logistics

> Manager

> Josh Petrie

(josh\_Petrie@circuitcity.com) Import  
Specialist

> Laura Feuerstein

(Laura\_feuerstein@circuitcity.com)  
Compliance Specialist

> Import\_operations@circuitcity.com

Import inbox

>

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> Thank you.

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prohibited.  
Thank you.

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Thank you.